



ADITYA DEGREE COLLEGE

(Affiliated to Adikavi Nannaya University)

Lakshminarayana Nagar, KAKINADA, A.P – 533 003, East Godavari Dist.,

Phone: 0884 – 2376665, Fax: 0884 – 2385359, Cell: 9704376667

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IQAC

In order to ensure and improve the quality of the services of the college it is decided to constitute an Internal Quality Assurance Cell to advise the Management for overall development of the college. The members are:

- | | |
|---------------------------------------------------------|-------------------|
| 1. Dr.B.E.V.L.Naidu, Principal | - Chairman |
| 2. Smt. N. Suguna Reddy, Secretary | - Management Rep. |
| 3. Smt. D. Buelah, Computer Science Dept. | - Co-Ordinator |
| 4. Sri. Krishna Reddy,CEO of Krify Solutions | - External Member |
| 5. Sri. P.Venu Gopal, Local Society (Ravi Teja Academy) | - External Member |
| 6. Sri.V.S.N. Kumar, Computer Science Dept. | - Member |
| 7. Sri. K. Suresh Kumar, Chemistry & Life Science Dept. | - Member |
| 8. Sri. J.Ganesh, Commerce & Management Dept. | - Member |
| 9. Sri. S.T.G.S.Bhashyam, Computer Science Dept. | - Member |
| 10. Dr. B.Sreenu, Chemistry & Life Science Dept. | - Member |
| 11. Sri. N.Raghunadha Rao, Administrative Officer | - Member |
| 12. Sri. N.Kiran Kumar, Computer Science Dept | - Alumini Rep. |

In addition to the members all other HODs will be the invitees for the IQAC meetings.

Functions:

Keeping the vision of the institution in view the cell advises on the following issues.

1. Excellence in academics , Curricular, extra curricular, co-curricular activities
2. Improvement of skills and knowledge
3. Improvement of employment opportunities
4. Infrastructural requirements
5. Introduction of new subjects based on the trends of the market and industry.
6. Welfare schemes for staff and students
7. Research and consultancy
8. Awareness programme for students.
9. Promotion of culture and Heritage of India

The committee will consult the HODs, staff and other stake holders and recommend suitable measures to the Management for improving the internal quality of the services and for the overall development of the institution.

Copy Submitted to the Chairman, Aditya Academy
for favour of Information.
Copy to Concerned Staff Members
Copy to All HODs for circulation among staff &
display in all Notice Boards.
Copy to Personal Files.

CHAIRMAN

ADITYA DEGREE COLLEGE - KAKINADA,

**Internal Quality Assurance Cell
Invitation**

All the Members of IQAC of ADCK are here by invited to attend a meeting of IQAC on 10-06-2021 at 11.00 AM in the chamber of the Principal to discuss on the following agenda. All the HODs are also invited to attend the meeting.

AGENDA:

1. To Review the results of final year
2. To discuss on recruiting the additional faculty required
3. To discuss on additional training to be provided to the students
4. To finalize the subject allocation to faculty for the academic year 2021-22
5. Any other points with the permission of the chair.

CONVENOR

ADITYA DEGREE COLLEGE - KAKINADA

Internal Quality Assurance Cell

Proceedings of the meeting of IQAC of ADCK dated 10.06.2021.

Members present:

- | | |
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| 1. Dr.B.E.V.L.Naidu, Principal | - Chairman |
| 2. Smt. N. Suguna Reddy, Secretary | - Management Rep. |
| 3. Smt. D. Buelah, Computer Science Dept. | - Co-Ordinator |
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After detailed discussion on the above points the IQAC has resolved the following:

1. The results of final year examinations held in April/May 2021 are reviewed and expressed satisfaction.
2. To recruit the number of additional faculty required for their academic year 2021-22 for the existing courses. The Principal is hereby requested to initiate steps for the faculty recruitment as per procedure.
3. To recruit soft skills and communication skills trainers from corporate on permanent basis to impart Training continuously to the students from 1st year to final year .
4. To approve the subject allocation for the year 2021-22 for 2nd and 3rd as proposed by the HOD's
5. Meeting is concluded with thanks to the chair.

CHAIRMAN